



**Arizona Courts Association
Board of Directors Meeting**

Friday September 16, 2016

Superior Kearny Justice Court – Superior AZ

10:00am – 2:00pm

Members Present: Darenda Day, Raquel Garcia, Olivia P. Moodyman, Elaine Brideschge, Rod Wettlin, Kelli Bunker, Karen Lavelle, and Maria Aguilar-Amaya

Telephonically: Danny Arreola,

Members Not Present: Cindie Amarillas, Alan Sparrow, Raquel Ortega, Adrian Soltero,

1. Call to Order

President Darenda Day called the meeting to order at 10:05 am.

2. Approval of Minutes

Action Item #16-20: A motion was made by Olivia Moodyman and 2nd by Karen Lavelle to accept the June 21, 2016 meeting minutes. Motion Passed.

3. Committee Updates

Membership

Raquel Garcia update- Will be ordering 2017 pins soon.

Finance

Olivia Moodyman update - All outstanding debts have been paid and account is current. Passed out Treasurer's Account Activity sheet dated 9/15/2016. The 2017 budget will be created and presented at the Annual Business Meeting in October.

Action Item #16-21: A motion was made by Elaine Bridschge and 2nd by Raquel Garcia to increase line item 05-601 to \$3500. Motion Passed.

Action Item #16-22: A motion was made by Rod Wettlin and 2nd by Raquel Garcia to accept the Treasurer's account activity sheet. Motion Passed.

Elections

Darenda Day update - Reviewed with board the current open positions. Discussed procedures for the upcoming election and the candidates. For the ballot, candidates need to submit interest and bios no later than September 21, 2016.

4. ACA Post

No update - Will review in December 2017.

5. ACA Store

No update

6. Old Business / Items Pending

No update on old business.

Discussed and addressed all items on the Items Pending list. Attached is the updated Pending list.

7. New Business

Resignation of Past President

Darenda Day update - Made the Board aware that Cindie Amarillas has resigned from her position as Immediate Past President. In the absence of the position, President Darenda Day will preside over the upcoming elections.

Transition Meeting

Darenda Day update - The meeting is scheduled for December 2, 2016 at the Aquarius Laughlin Hotel. Attendees should be traveling up the night before and need to submit room accommodations to Darenda as soon as possible.

8. Good of the Order

Danny Arreola suggestion - We budget and plan for Board Members to have 3 different shirts for the 2017 conference. Pricing will be options for the shirts will be submitted at the next Board Meeting.

9. Adjournment

Action Item #16-23 – A motion was made by Maria Aguilar-Amaya and 2nd by Kelli Bunker to adjourn the meeting. Meeting Adjourned at 11:40am.

Next Meeting:
Board of Directors Meeting
October 21, 2016 at the Supreme Court
1501 W Washington
Phoenix AZ 85003

ITEMS PENDING:

#	PERSON RESPONSIBLE	ITEMS PENDING	DUE DATE	ITEM CONTINUED	ITEM COMPLETED
1	All	Bylaw Changes	12/2/2016		
2	All	ACA Post	12/2/2016		
3	Danny	Purchase Microsoft Office for the laptop	10/21/2016		
4	Darenda & Elaine	Obtain additional work duties of Computer Specialist Kim	10/21/2016		
5	Raquel G	Order 2017 ACA pins	10/21/2016		
6	Olivia & Karen	Create 2017 Budget for review and approval	10/21/2016		
7	All	Provide Darenda with room requests for December meeting	10/21/2016		
8	Rod	Look into cost and types of shirts for 2017 conference	10/21/2016		
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