



**Arizona Courts Association  
Board of Directors Meeting**

Tuesday, June 21, 2016

Downtown Justice Center – Phoenix AZ

10:00am – 2:00pm

**Members Present:** Darenday Day, Raquel Ortega, Raquel Garcia, Danny Arreola, Olivia P. Moodyman, Elaine Bridschge, Rod Wettlin, Kelli Bunker, Lisa Collins

**Telephonically:** Karen Lavelle, Adrian Soltero and Maria Aguilar-Amaya,

**Members Not Present:** Cindy Amarillas, Alan Sparrow

**1. Call to Order**

President Elect Elaine Bridschge called the meeting to order at 10:24am.

**2. Approval of Minutes**

**Action Item #16-16:** A motion was made by Rod Wettlin and 2<sup>nd</sup> by Olivia P. Moodyman to accept the March 25, 2016 meeting minutes. Motion Passed.

**3. Committee Updates**

**Membership**

Raquel Garcia update- Currently, we have 280 paid members of the organization.

## **Finance**

A Budget Summary and a Financial reports were distributed. Former Treasurer Linda Rodriguez recommends making a supplemental budget in order to cover conference overages. Sam's Club membership gift returned from recipient.

**Action Item #16-17:** A motion was made by Danny Arreola and 2nd by Olivia Moodyman to keep the card for ACA purposes with a generic format for use of the entire board. Motion Passed.

**Action Item #16-18:** A motion was made by Elaine Bridschge and 2nd by Raquel Garcia to accept the Treasurer's account activity sheet. Motion Passed.

## **Conference**

Elaine Bridschge update – Conference evaluations are on pogo plug and thank you letters have been sent to the presenters. This year's conference had 228 paid registrations.

## **4. ACA Post**

No update

## **5. ACA Store**

No update

## **6. Old Business / Items Pending**

At the March meeting, Treasurer Linda Rodriguez, announced that she will be resigning after the April conference and Olivia Moodyman would step into the Treasurer's role and Karen Lavelle will fill the Treasurer Elect position. At this time, the board will send an email to all members to seek interest in open board positions.

Discussed and addressed all items on the Items Pending list. Attached is the updated Pending list.

## **7. New Business**

### **Fall Conference**

At this time, we have a potential date but no locations reserved. Discussion held regarding cancelling a Fall 2016 conference but keeping a Fall 2017 conference as an option.

### **Records Retention Findings**

Elaine Brideschge updates – We have reduced the excess records in storage but some of our required records were not in the archives. There is still a box at Goodyear Municipal court, which may contain our missing records.

However, for historical purposes, we found audits dating back to 1989. Also found original paperwork from the creation of ACA as well as the original bonds that were purchased by the association.

### **NACM Conference –**

Elaine Brideschge suggested that we return to the format of the President, not the President Elect, attending the NACM conference. Discussion held regarding the importance and purpose of the NACM conference.

### **Open Board Position**

Discussed under old business.

## **8. Good of the Order**

None

## **9. Adjournment**

**Action Item #16-19** – A motion was made by Elaine Brideschge and 2<sup>nd</sup> by Raquel Garcia to adjourn the meeting. Meeting Adjourned at 12:41pm.

**Next Meeting:**  
**Board of Directors Meeting**  
**September 16, 2016 at the Superior-Kearny Justice Court**  
**60 E Main**  
**Superior AZ 85173**

**ITEMS PENDING:**

#	PERSON RESPONSIBLE	ITEMS PENDING	DUE DATE	ITEM CONTINUED	ITEM COMPLETED
1	All	Bylaw Changes	9/16/2016		
2	All	ACA Post	9/16/2016		
3	All	Update Website	9/16/2016		
4	Danny	Purchase Microsoft Office for the laptop	9/16/2016		
5	Darenda	Obtain copy of contract with Computer Specialist Kim	9/16/2016		
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