



Arizona Courts Association Board of Directors Meeting

Friday, August 16, 2013
Superior, Arizona

Members Present: Elaine Brideschge, Cindie Amarillas, Darendra Day, and Raquel Garcia
Members Not Present: Monalisa Burns, and Barbara Delgado
Telephonically: Eddie Cruz, Priscilla Pina, Shelly Bacon, Adrian Soltero and Scott Tice

1. Call to Order

The meeting was called to order at 10:11 a.m. by President Elaine Brideschge.

2. Approval of Minutes

Action Item #13-15: A motion was made by Cindie Amarillas and 2nd by Raquel Garcia to accept the June 21, 2013 meeting minutes without corrections.

Motion passed.

3. Committee Reports

Conference

- 2014 Spring Conference kickoff: It was decided that we would start the planning process now for the April 23rd – 25th, 2014 annual conference. After some discussion it was decided that the theme would be **Surfing up some Education** with a tropical flair.
- Some other ideas for the conference would be to have a Luau for the dinner on Thursday and maybe a Hawaiian shirt contest.
- It was also decided that we would ask back the following presenters: Dyh Anderson, Chad Roche, Mary Blanco, Deb King, Bert Cisneros, Gabe Goltz, Steve Weston, Debbie Lopez, Gil Contreras, Adrian Soltero, Tony Cornay, Eddie Apodaca, Melissa Harr, Tom Russell, Edward DeCoste, Alan Parisian, Scott Kirshner, Melissa Knight and other support staff from AOC and Education Services.
- A letter will be sent to the above presenters asking if they would be interested in presenting at the conference and what type of classes/presentations that they can offer us.

Finance

- Treasurer's report distributed. As of July 31, 2013 the checkbook balance is \$20,170.94. One deposit in the amount of \$30.00 has been made this month.
- Scott will be out of the office for 6 weeks and there will be no report for September but the balance should be close to the same amount.
- It was also suggested that we try to set up the PO Box on auto pay.

Action Item #13-16: A motion was made by Shelly Bacon and 2nd by Cindie Amarillas to accept the Treasurers report as presented.

Motion passed.

4. Legal Pad

- No articles have been submitted for the Legal Pad and it seems as though the Legal Pad (we) have lost its focus and purpose. The Legal Pad will be on the agenda for next month and Elaine asked that we all brainstorm for the next meeting.

5. ACA Store

- Elaine showed some samples that have been sent to sell in the store at the conference. Priscilla will take care of getting things to sell.

6. Old Business

Bylaws

- There was no response from members on the bylaws. They will be voted on to approve at the annual business meeting.

Webmaster Proposals

- Shelly received a quote from one webmaster for \$40.00 an hour (which is about the going rate) or she will do a scope of work for one price. Shelly will also get another quote and send it to the Board when she receives it.

Transitional meeting

- Will be held at the Laughlin Aquarius on December 13, 2013 with check in on December 12th. Reminder that Scott Tice will need a guaranteed count by October and this will include any new board members elected.

7. New Business

PayPal Account

- Cindie said that the PayPal Account was suspended and needs to be updated. Cindie will check to see if an email has already been set up for ACA so that the account can be taken out of Scott's name and put into ACA's name.

8. Items Pending – reviewed and revised

9. Good of the Order

- Thanked Darena for hosting meeting.
- September meeting date has been moved up a week because of a Statewide Webcast on September 20th.

10. Adjournment

Action Item #13-17: A motion was made by Cindie Amarillas and 2nd by Raquel Garcia to adjourn the meeting at 11:34 a.m.

Motion passed.

**Next Meeting:
September 13, 2013 in Goodyear, AZ 10:00am**

Items Pending

#	Person Responsible	Items Pending	Due Date	Item Continued	Item Completed
1.	ALL	Submit Legal Pad articles (2013 Spring Conference highlights and 2014 Save the Date) to Elaine Brideschge. Brainstorm to revamp newsletter.	September 13, 2013		
2.	ALL	Brainstorm to revamp the newsletter.	September 13, 2013		
3.	ALL/Shelly Bacon	We need a webmaster. Shelly Bacon has one proposal and will be getting a second one and sending out to Board..	September 13, 2013		
4.	ALL/Scott Tice	2014 line item budget, begin work at the Annual Business mtg.	Approve at the Transition mtg		
5.	Priscilla Pina	Prepare an order to purchase store items.	September 13, 2013		
6.	ALL	Scott Tice needs to know by end of October who will be attending the Transition mtg in Laughlin in December.	October 18, 2013		