



Arizona Courts Association Board of Directors Meeting

Friday, February 14, 2014
Goodyear, Arizona

Members Present: Elaine Bridschge, Cindie Amarillas, Judy Rochon, Eddie Cruz, Pricilla Pina, Linda Rodriquez, Scott Tice, Adrian Soltero and Shelly Bacon,

Members Not Present: Raquel Garcia, Mona Burns, Johnny Tse, Yvette Montijo, Sondra Acedo

Telephonically: Darenda Day

1. Call to Order

The meeting was called to order at 10:16 AM by President Shelly Bacon.

2. Approval of Minutes

Action Item #14-4: A motion was made by Elaine Bridschge and 2nd by Cindie Amarillas to accept the January 17, 2014 meeting minutes with corrections.

Motion passed.

3. Committee Reports

Conference

- Cindie handed out a tentative class schedule. She asked that we look at the flow of the classes. She also stated that currently there is a total of 78 hours with the potential of 84 hours. Cindie also suggested that Friday be limited to 4 classes because not as many people attend classes on Friday. During the discussion it was decided to drop Steve Weston on Friday and move Mary Blanco to Thursday morning. Cindie also stated that we need to add an extra \$5-10 dollar certification charge for the CPR classes because they will be certified in CPR after the class. Cindie will make the changes to the class schedule and email a copy to all Board Members for review. Scott said he needs to know the name/number of presenters and arrival dates so he can make room reservations. Linda said that Judge Dominquez would prefer to speak for one and half hour rather than the full three hours of the Plenary Session. Cindie will be asking Gabe Goltz if he would speak for the other one and half hour to complete the Plenary Session. After some discussion it was decided that the registration fee this year will be \$225.00 for members and \$260.00 for

non-members. The daily rate will be Wednesday and Thursday \$110.00 for members and \$125.00 non-members and Friday \$45.00 for members and \$60.00 non-members. Late registration fee is \$300.00. Cindie said she would like to give each conference participant a binder. Cindie and Adrian will get together and decide on presenter and vendor gifts. Shelly said that we need to have the Award of Excellence and Scholarship applications by the March meeting so that selections can be made on who will be awarded with the Award of Excellence and Scholarship for the conference.

- Vendor update—Adrian does not have a number of confirmed vendors yet he is thinking that there will be 8 – 12 vendors. The vendors can set up on Wednesday and dots for the vendor prize raffle will be given to vendors on Thursday and the vendor showcase will be on Thursday from 3:00 to 5:30 PM.

Finance

- Treasurer's report distributed. As of January 31, 2014 the checkbook balance is \$17,457.20.
- Darendia reported that the Audit Committee met and is still working on the audit. It should be complete by the March meeting.

Action Item #14-5: A motion was made by Cindie Amarillas and 2nd by Adrian Soltero to accept the Treasurers report as presented.

Motion passed.

Budget

- Shelly presented the 2014 Budget.

Action Item #14-6: A motion was made by Linda Rodriguez and 2nd by Elaine Brideschge to accept the 2014 Budget as presented.

4. Legal Pad

- Eddie presented a proposal for the Legal Pad. He suggested that the name be changed to *ACA Post* and include articles about the hospitality suite and explain what it is all about and that it is a great place to network. Eddie also suggested to have a Q & A section and members would be able to submit questions and have them answered. He also said that there would be space for a President's Corner. Eddie suggested making it more about ACA and other courts rather than just articles that can be found on other websites/books. Elaine said that someone needs to take the lead and all other Board members help. After some discussion it was decided that Eddie would be the editor and Linda and Judy would be assistant editors.

Action Item #14-7: A motion was made by Elaine Brideschge and 2nd by Adrian Soltero to revise, revamp and change the name from Legal Pad to *ACA Post*.

Motion Passed.

5. ACA Store

- Priscilla will order items to sell at the conference and an inventory will be taken today of items on hand.

6. Old Business

Website

- Shelly reminded those that have not sent in their picture to post on the website to please do so by Tuesday February 18th.

7. New Business

- Shelly informed those that did not know that the Chief Justice is leaving. Shelly suggested that the ACA present her with a plaque in recognition of her support she gave to the ACA organization throughout her tenure as Chief Justice. All Board members agreed on presenting her with a plaque.

8. Items Pending – reviewed and revised

9. Good of the Order

- Thanked Eddie for hosting today's meeting.

10. Adjournment

Action Item #14-8: A motion was made by Priscilla Pina and 2nd by Elaine Brideschge to adjourn the meeting at 12:20 PM.

Motion passed.

**Next Meeting:
March 14th, 2014 at Phoenix, AZ 10:00 AM
Reminder
Bring your parking ticket to Scott and it will be validated**

Items Pending

#	Person Responsible	Items Pending	Due Date	Item Continued	Item Completed
1.	Raquel Garcia and Darena Day	Complete financial audit for 2013.	March 14, 2014		
2.	Priscilla Pina	Prepare an order to purchase store items.	March 14, 2014		
3.					
4.					
5.					
6.					